

## MEXICAN VISA

### VISITOR WITH PERMISSION TO CONDUCT REMUNERATED ACTIVITY

#### (NUT – INAMI)

<b>1) Visa application form</b>	<b>Duly filled</b> in English or Spanish (Latin characters) and signed by the applicant. ( <a href="#">Download here</a> ).
<b>2) Passport</b> (Original and Photocopy)	<ul style="list-style-type: none"> <li>• Original, valid at least six months from the intended date of entry into Mexico.</li> <li>• Photocopy, good quality of the personal data pages that contain the following information: Passport number, signature, validity period.</li> <li>• Original and photocopies of previous passports, visas and entry stamps.</li> </ul>
<b>3) Photo</b>	<ul style="list-style-type: none"> <li>• One recent (no more than 30 days) colour photo</li> <li>• Size: 3.5 x 4 cm, white background, NO DIGITAL RETOUCH (NO PHOTOSHOP)</li> <li>• The face must be uncovered, without glasses or any kind of accessories/decorations.</li> </ul>
<b>4) Proof of legal stay in Viet Nam</b> (Original and Photocopy)	<ul style="list-style-type: none"> <li>• Only for applicants who are not Vietnamese citizens.</li> <li>• Permanent Residence Card, Temporary Residence Card, Valid Visa issued by Vietnamese migration authorities.</li> </ul>
<b>5) Documents</b>	<ul style="list-style-type: none"> <li>• <b><u>INAMI Authorization letter (NUT)</u></b></li> <li>• <b><u>Supporting documents:</u></b> <ul style="list-style-type: none"> <li>✓ Invitation letter from the employer in Mexico.</li> <li>✓ Proof of personal skills for the intended activity.</li> </ul> </li> </ul>
<b>6) Application processing fee</b>	Payment in cash, <b>exact amount in US Dollars</b> . The fee is to be paid at the appointment date. ( <a href="#">Application processing fee here</a> )

## VISA APPLICATION PROCEDURE

- Request a consular appointment by sending an email to the following address: [lsvietnam@sre.gob.mx](mailto:lsvietnam@sre.gob.mx) along with ONE document in PDF version of the requirements requested in numerals:

**1 (visa application form with photo)**

**2 (valid passport - personal data page)**

**4 (Vietnamese ID for nationals OR valid Vietnamese permit of residence or visa issued by immigration authorities)**

**5 (INAMI Authorization letter and Supporting documents)**

Please respect the order mentioned for these requirements in your **ONE PDF document.**

- The Embassy will set an appointment on the earliest available date. **THERE ARE NOT URGENT APPOINTMENTS.**
- The visa application is processed only at the Embassy of Mexico in Viet Nam, located in **HANOI.**
- Present complete required documents (original and copies) on the appointment date. The Embassy reserves the right not to process incomplete applications.
- Submission of applications and collection of visas are strictly **personal.**
- The application processing fee must be paid in cash, **IN DOLLARS ONLY** when submitting the application at the Consular Section of the Embassy (banknotes in good condition issued after 2013). Payment is **NOT REFUNDABLE** regardless of the visa application result.
- The visa will be subject to approval after the consular interview. The Embassy has up to 10 (TEN) working days to issue the visa application result.

### IMPORTANT NOTES

- The Mexican institution or company which intends to employ the foreigner must submit the visa application directly to the National Migration Institute (*Instituto Nacional de Migración*, INAMI) in Mexico.
- INAMI, through the institution or company, will grant a *Número Único de Trámite (NUT)* with which the foreigner can request a consular interview and later, depending on the result of the interview, the corresponding visa would be issued.
- It is the applicant's responsibility to COMPLETELY provide the abovementioned requirements the day of the interview.  
**THE EMBASSY RESERVES THE RIGHT TO CANCEL THE APPOINTMENT IF THE DOCUMENTATION IS INCOMPLETE.**
- The Embassy reserves the right to request further documentation.
- According to Mexico's Migration Law, **the visa does not guarantee the entry into Mexico**; the final admission is subject to the approval by the migratory and sanitary authorities at the point of entry.