Embassy of Mexico to the Czech Republic

Applicable to foreigners who intend to enter Mexico on temporary resident status in order to stay for more than 180 days and not more than four years, except those who have a job offer.

Applications are received with prior appointment Monday to Friday from 09:00 to 12:00, at the Consular Section of the Mexican Embassy, located V Jirchářích 151/10, Prague 1, Czech Republic. Tel. +420 283 061 530. To request an appointment, Email: embamexche.consulado@sre.gob.mx.

All applicants must appear in person for an interview, including minors, who must be accompanied by mother and father or legal guardians.

Kindly notice: the period for processing a visa application is of a maximum of 10 working days.

## Requirements:

- I. Valid Passport + 1 photocopy (the page where picture and signature are).
- II. One passport size front color picture, without glasses, white background.
- III. Proof of your legal status in the Czech Republic + 1 photocopy.
- IV. Present the following documents:
  - 1. Deed or Policy of the Mexican entity executed before Notary Public, or document duly certified by the competent administrative body or official thereof, stating that the foreign person participates in the capital of the Mexican corporation, and that the investment amount actually disbursed for participation of the applicant in the Mexican entity exceeds 20,000 days of minimum salary in Mexico City, which may be credited, declarative but not limited to, by contract of sale of shares or partnership, contract transfer of property or rights in favor of the Mexican entity or document issued by the latter proving the amount contributed by the concept of participation in the share capital, in original and copy; and
  - 2. Original and copy of document certifying the ownership of movable property on behalf of a foreign legal entity, with a value exceeding 20,000 days of minimum salary in Mexico city; or
  - Documentation to support the development of economic and business activities in the country, which may be credited, declarative but not limited to, contracts, service orders, invoices, receipts, business plans, licenses or permits and certificate issued by the Institute Mexican Social Security stating that the foreign person's employs at least three workers, in original and copy.
- V. Visa fee \$44 USD. No other currency is accepted. Please notice that there is no reimbursement for visa payment, even if the visa is denied. The payment is for the review of your application, so please check carefully that you have the completed documents before submitting your application.

Documents not issued by Mexican or Czech authorities must be legalized or apostilled and translated into Spanish or English.

Presentation of these documents does not guarantee visa issuance. Please kindly notice that all applications are subject to approval.

A visa does not guarantee entry into Mexico, where the final decision will be taken by an immigration officer at the point of entry.

The holder of a Temporary Resident Visa must visit the nearest immigration office within the next 30 days after entering Mexican territory, to process their Residency card which authorizes their legal stay in national territory.