

GENERAL TERMS AND CONDITIONS

If you wish to apply for a Special Programme 2015, please note the following conditions:

- The deadline to apply is August 29th, 2015. Applications received afterward will not be considered.
- Applications must be submitted to the Embassy of Mexico at least one month before the intended date of arrival to Mexico.
- Applicants must begin their activities between May and October 2015.
- All documents must be submitted in Spanish or accompanied by a courtesy translation in Spanish.
- Original documents will not be accepted (except for the medical certificate).
- Incomplete applications or applications sent by fax or email will not be accepted.
- The medical certificate is a letter or note from a private or NHS GP indicating the full name of the applicant and that he/she is in good health and fit to travel.
- Beneficiaries should plan to travel to Mexico and visit the Foreign Affairs Office in Mexico City (*Dirección de Intercambio Académico*) during the first 10 days of the month to register.
- The stipend will be paid at the end of each month. Beneficiaries should stay until the last day of the month in order to receive payment for that month.
- European Union nationals staying for a maximum of 180 days do not require a visa.
- For stays longer than 180 days, students must apply for a Temporary Resident Student Visa at the Mexican Consulate. Once in Mexico, they must exchange the *Multiple Migratory Form* (obtained upon arrival to the airport) for a *Temporary Resident Student Card* in the first 30 days upon their arrival to the country. Applicants cannot have another migration status, such as temporary or permanent resident.
- If a beneficiary travels to Mexico with a different type of visa, he/she will have to leave the country and apply for the correct visa. The expenses to leave Mexico will be covered by the beneficiary.
- If the applicant has another immigration status and decide not to change it, the scholarship will be cancelled and he/she will have to refund the airfare.

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- Only citizens of the countries included in this scholarship program are eligible.
- The Academic Exchange Office will arrange for and purchase of the airline ticket. If the applicant or the host institution purchases the ticket directly, they will not be reimbursed.
- If the applicant cancels his/her trip after the Foreign Ministry has purchased the plane ticket, he/she or the supporting institution will be asked to reimburse the Foreign Ministry.
- Applications will not be returned.



- Applicants will be informed of the results in writing by the Embassy of Mexico.
- The scholarships are not transferable and cannot be deferred to future years.
- The following applicants are not eligible:
 - Foreign diplomats accredited in Mexico or their family
 - Resident foreigners in Mexico
 - Foreigners with Mexican citizenship
- Two people cannot be awarded a scholarship for the same project