***Sample***

 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CERTIFICATE OF INCOME**

This certificate is to certify the income of person mentioned below:

Employee:

Date of Birth:

Date of Employment:

Company:

Place of work:

Position:

Contents of work:

Length and purpose of stay in Mexico:

|  |  |
| --- | --- |
| Month and Year | Monthly Salary |
|  | ￥ |
|  | ￥ |
|  | ￥ |
|  | ￥ |
|  | ￥ |
|  | ￥ |

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature

 Person in charge, Position

 Name of the Company, Address, Telephone

COMPANY SEAL

（社判）

 ※ 必ず 2ページ目の注意点をご確認ください↓

 【注意点】

　　　・直近6ヶ月に**申請する月は含みません**。

　　　・文書は**パソコンで作成**してください。署名以外、手書きのものは認められません。

　　　・**レターヘッド付き**の用紙に印刷し、必ず**社判**を含めてください。

　　　・証明書に署名をした方の**身分証明書（パスポート）の写し**もご用意ください。

　　　・書類が日本語の場合には必ずスペイン語訳もしくは英語訳を添付してください。

\*The certificate must include the signature of the person in charge and the company seal.

\*The photocopy of identification (passport) of the signer is also required.

\*The month that you apply for the visa is not counted in the 6 months.

\*Any hand writing document is not acceptable.