Quick guide for the use of MEXITEL
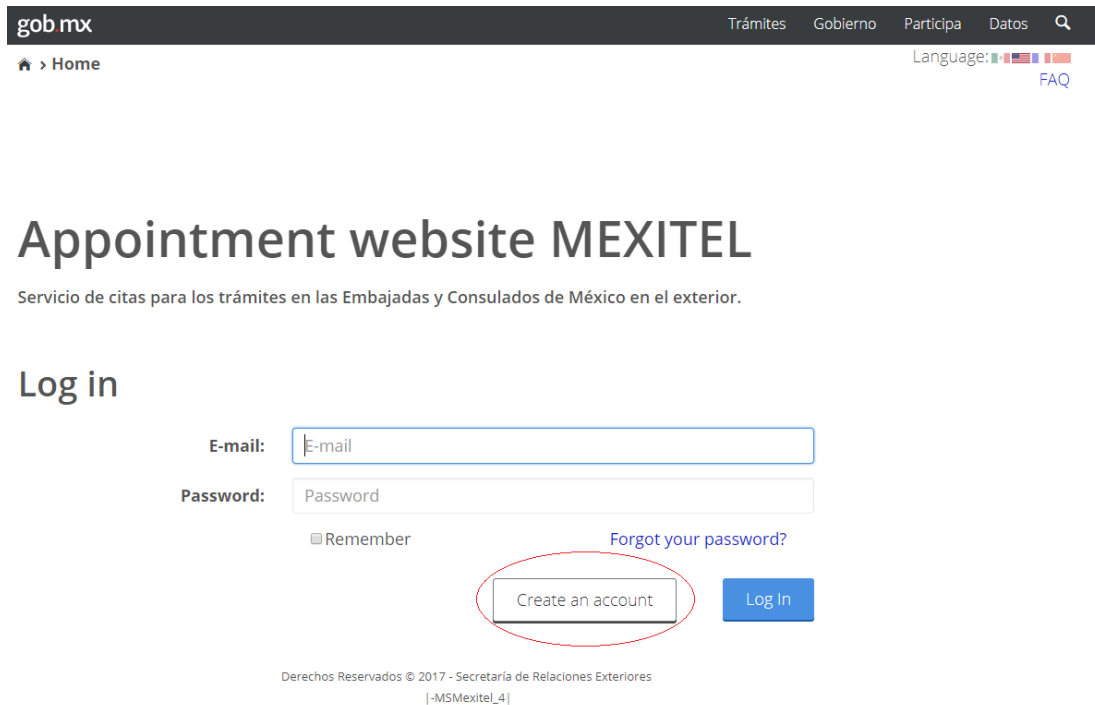
https://mexitel.sre.gob.mx/citas.webportal/pages/public/login/login.jsf
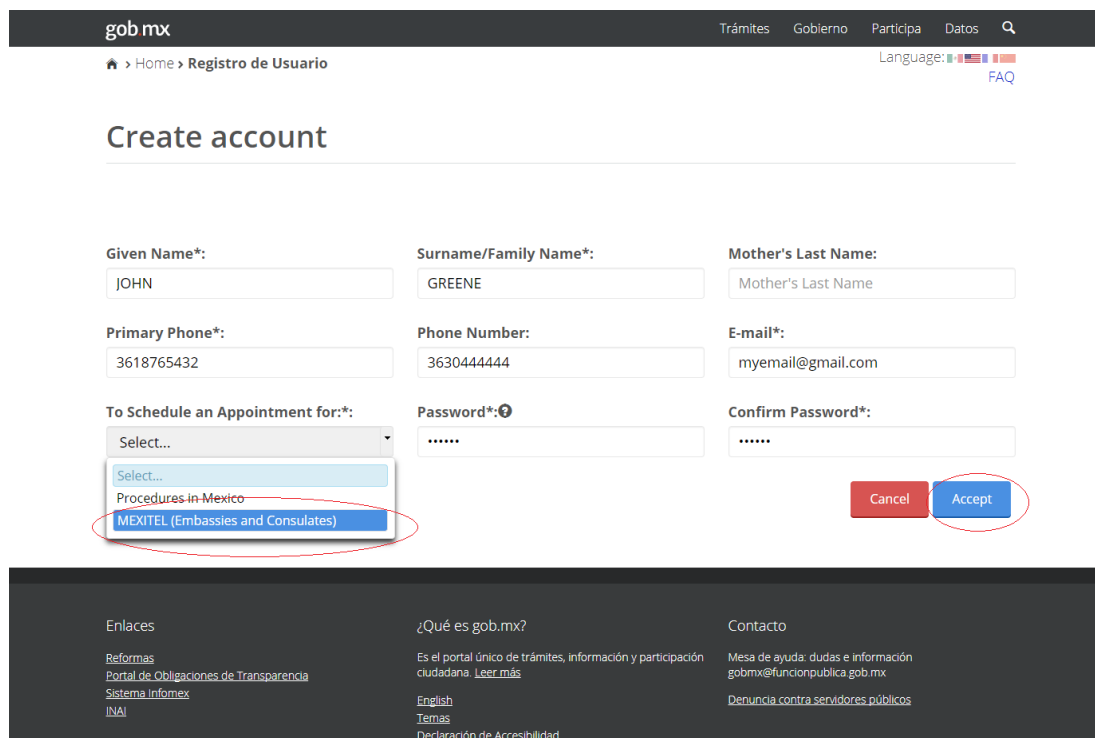
Home Page

If it is the first time that you make an appointment for our Consular Department, you have to create an account.

1. **Select the 'Create an account' option**

2. **Enter the personal details of the applicant, th los datos del solicitante. Please note that those fields marked with * are mandatory.**

NOTA: Para la solicitud de cita en la Embajada de México en Budapest, Hungría, es importante marcar la opción '**MEXITEL (EMBAJADAS Y CONSULADOS)**'. La opción Trámites en territorio nacional se refiere a solicitudes de cita para trámites (presenciales) en México.

The following message will pop up: "Data Confirmation" "Your account will be created to schedule appointments in the Consular Offices of Mexico abroad.

3. **Please click on the 'Accept' button and subsequently the system will send you a message about the successful registration.**

4. **To confirm your account it is required to check your e-mail address that you registered previously, and follow the instructions of the received message of the following sender: S.R.E. Notificaciones.**
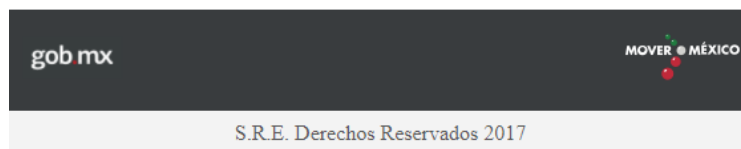
5. **In order to schedule a Consular appointment you have to fill those fields marked with * and click on the 'Search' button.**

6. As a last step please choose the most convenient day and hour for you, put the security code into the required field and click on the 'Accept' button. After scheduling your appointment you will receive a confirmation letter via e-mail that you will have to bring on the day of your appointment to the Consular Department, since if you do not do so, we can deny your access to the Consular Office.