



MÉXICO

EMBAJADA EN FILIPINAS

HOW TO SCHEDULE AN APPOINTMENT THROUGH MiConsulado

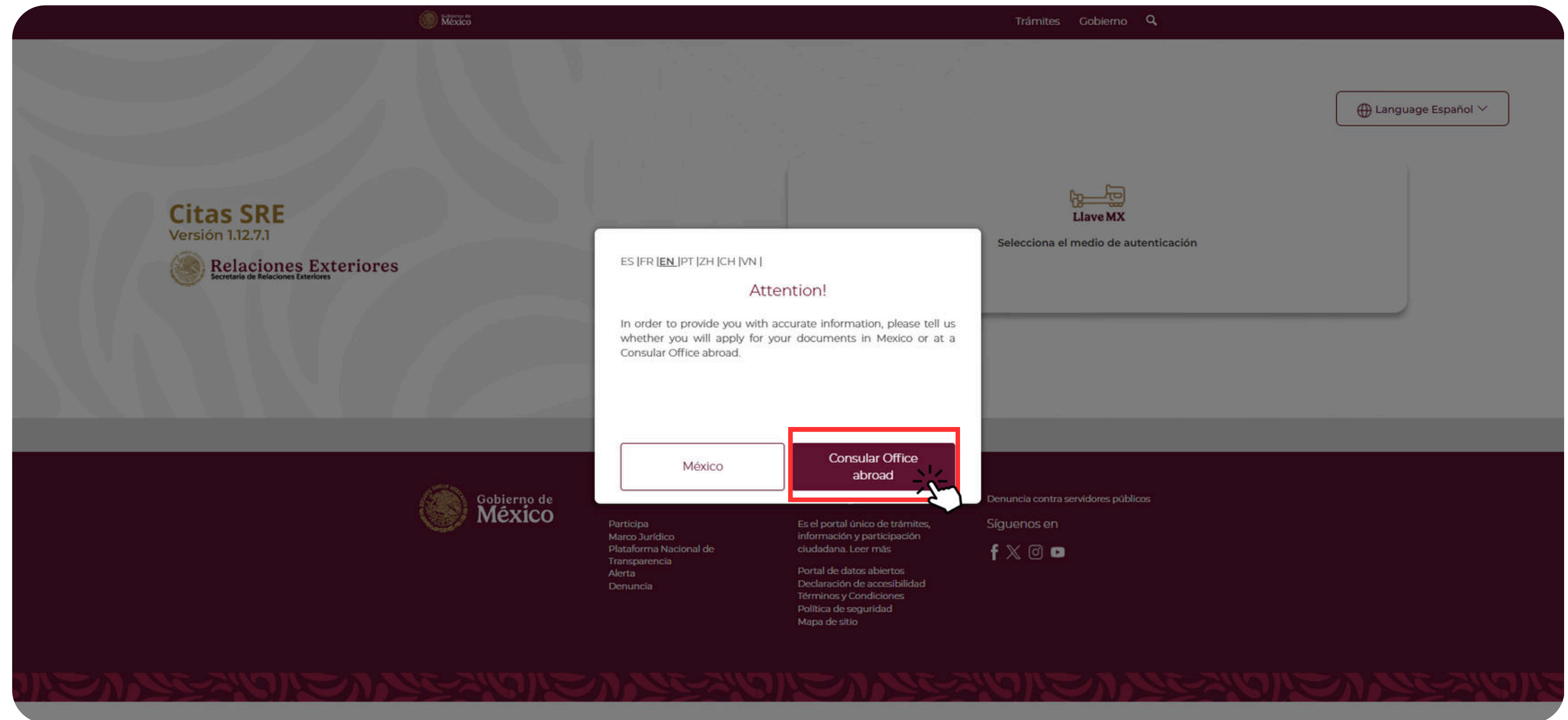
STEP 1:

GO TO

<https:// citas.sre.gob.mx/>

STEP 2:

A small window will pop up, click “Consular Office Abroad”

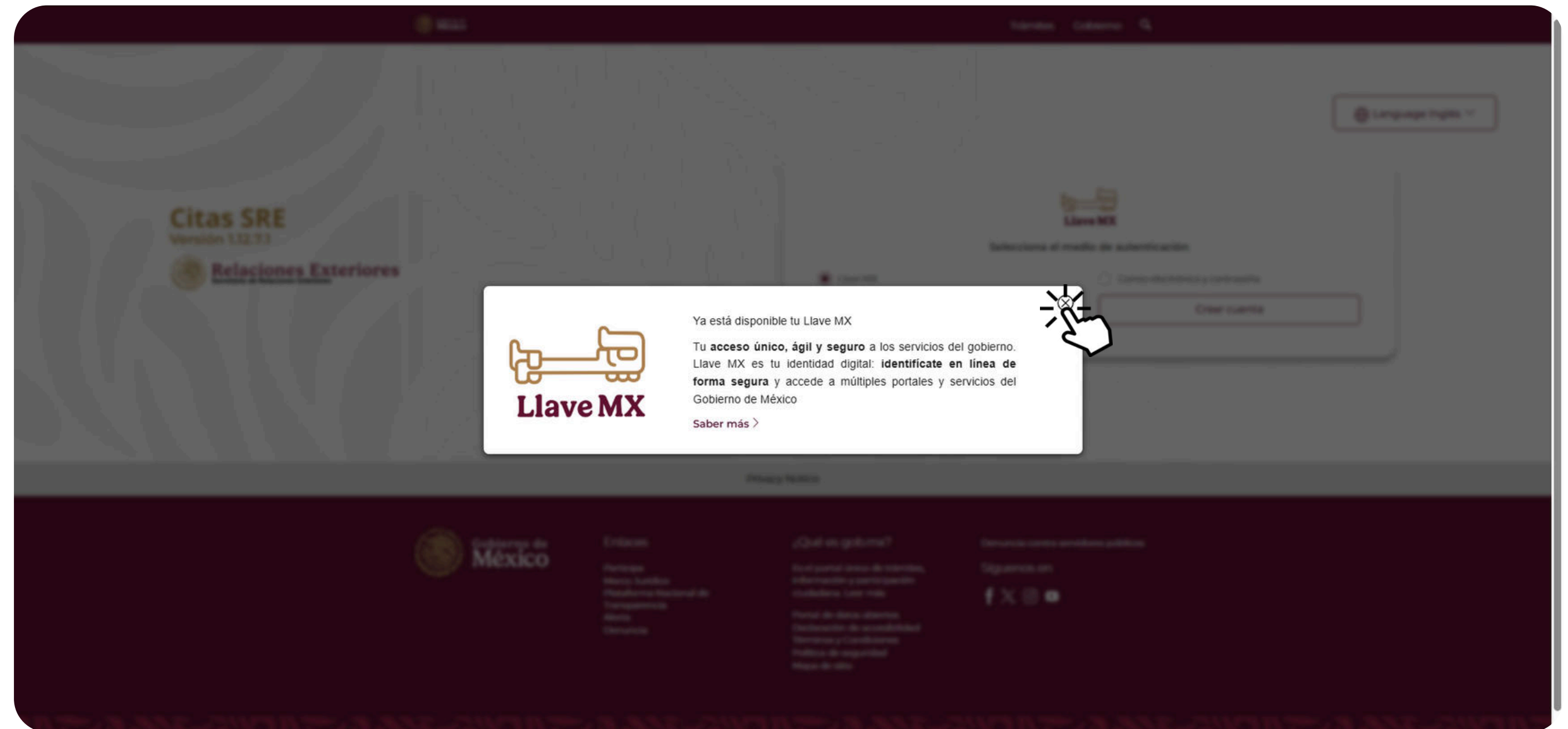




MÉXICO

EMBAJADA EN FILIPINAS

Another window will pop
up, just click “x”



STEP 3:

Choose “**Inglés**” for English in the language tab.

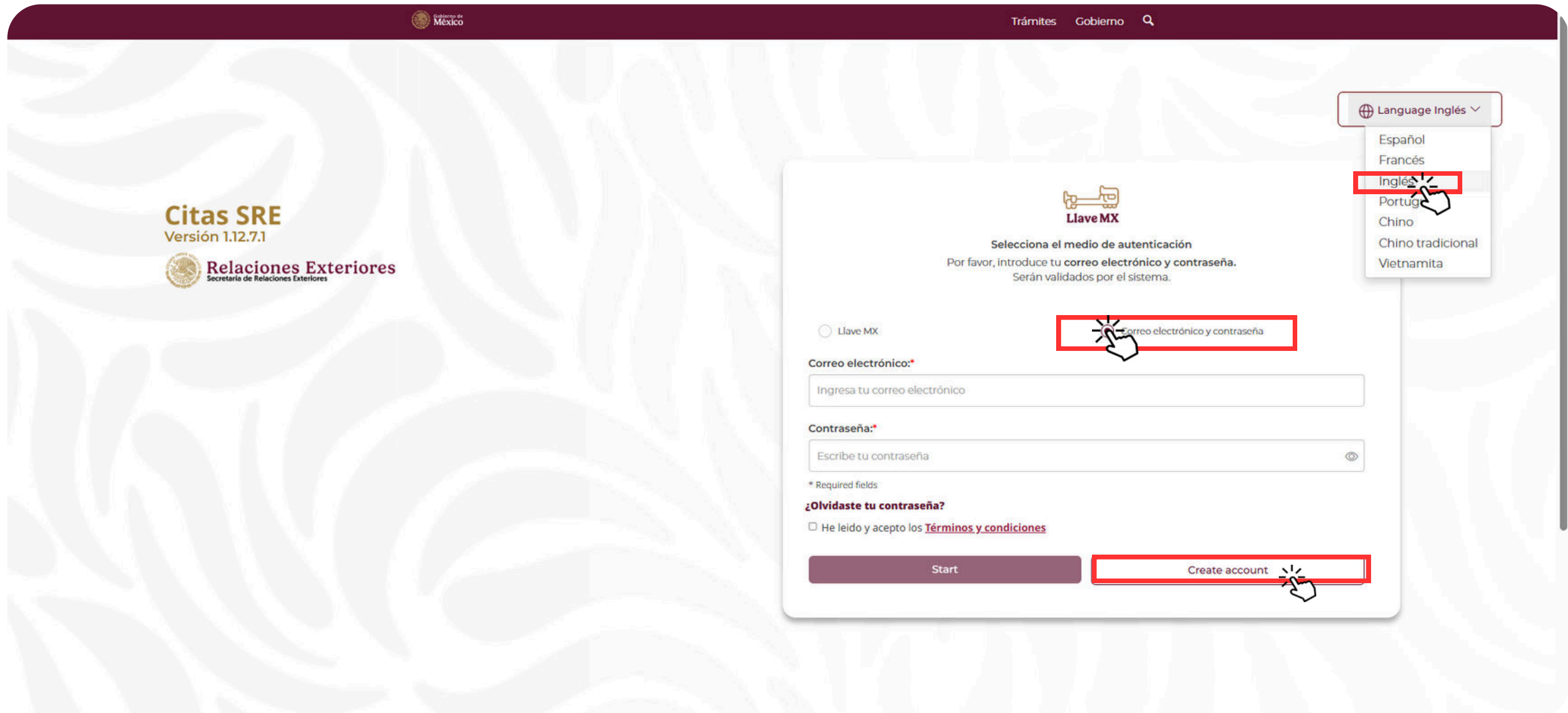
(Please note that the website is still developing, you might still encounter Spanish words.)

STEP 4:

Click “**correo electrónico y contraseña**”

STEP 5:

Click “**Create Account**”



The screenshot shows the 'Citas SRE' (Appointment System) interface. The header includes the Mexican coat of arms and the text 'Embajada en Filipinas'. The main content area is titled 'Citas SRE Versión 1.12.7.1' and 'Relaciones Exteriores'. A language dropdown menu is open, showing options: Español, Francés, **Inglés** (highlighted with a red box and a hand icon), Portugués, Chino, Chino tradicional, and Vietnamita. Below the language menu, there is a section for selecting the authentication method. The 'Correo electrónico y contraseña' option is highlighted with a red box and a hand icon. Below this, there are input fields for 'Correo electrónico' and 'Contraseña'. At the bottom, there are two buttons: 'Start' and 'Create account' (highlighted with a red box and a hand icon).

STEP 6:

FILL UP THE NEEDED INFORMATION

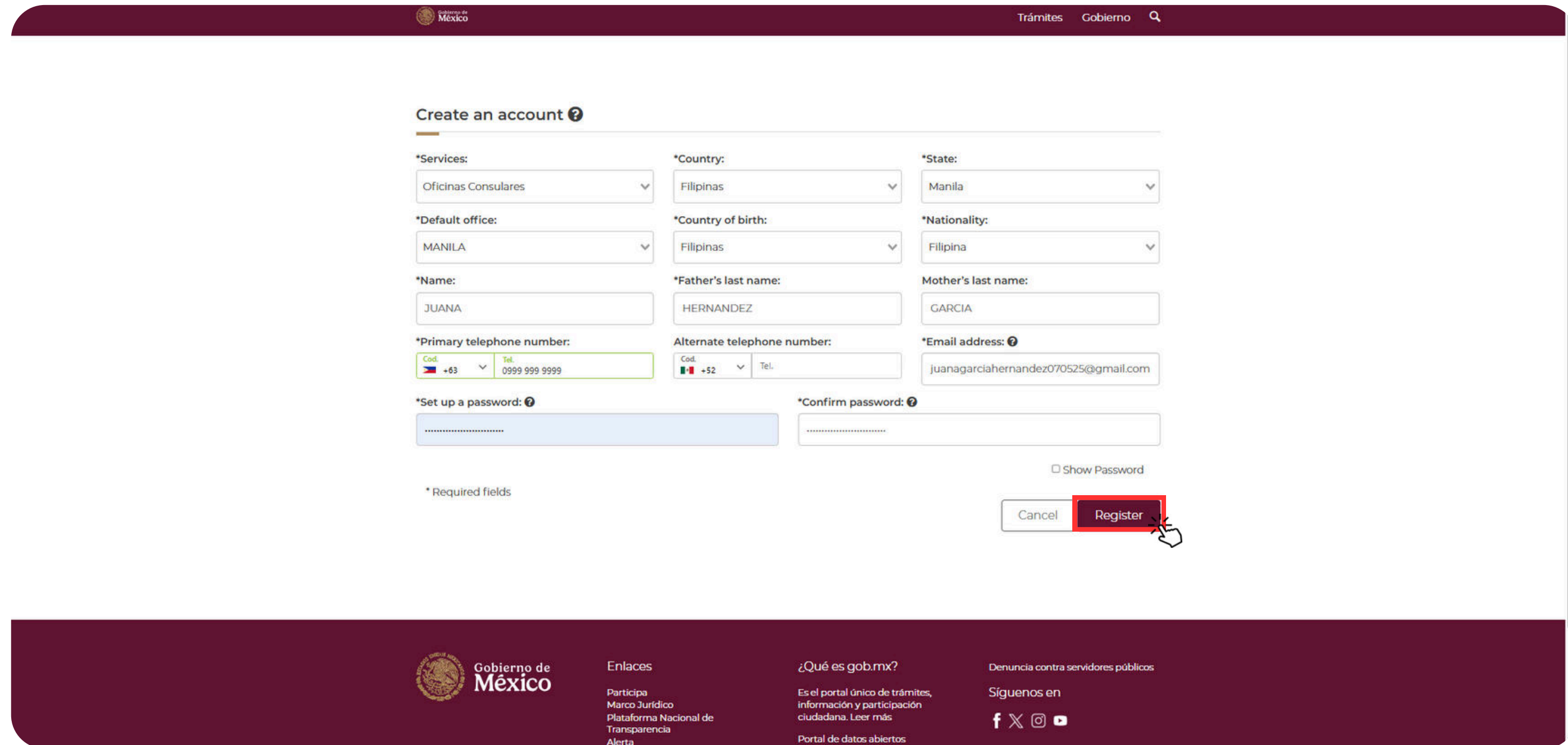
Please see below for the emails
accepted by the system:

- gmail.com
- hotmail.com.mx
- hotmail.com
- outlook.es
- icloud.com
- yahoo.com.mx
- live.com

***Kindly provide a working local
PHILIPPINE NUMBER and email
SPECIFICALLY FOR THE
APPLICANT** as these information
are used by the Embassy to
contact the applicant.

STEP 7:

Click “Register”



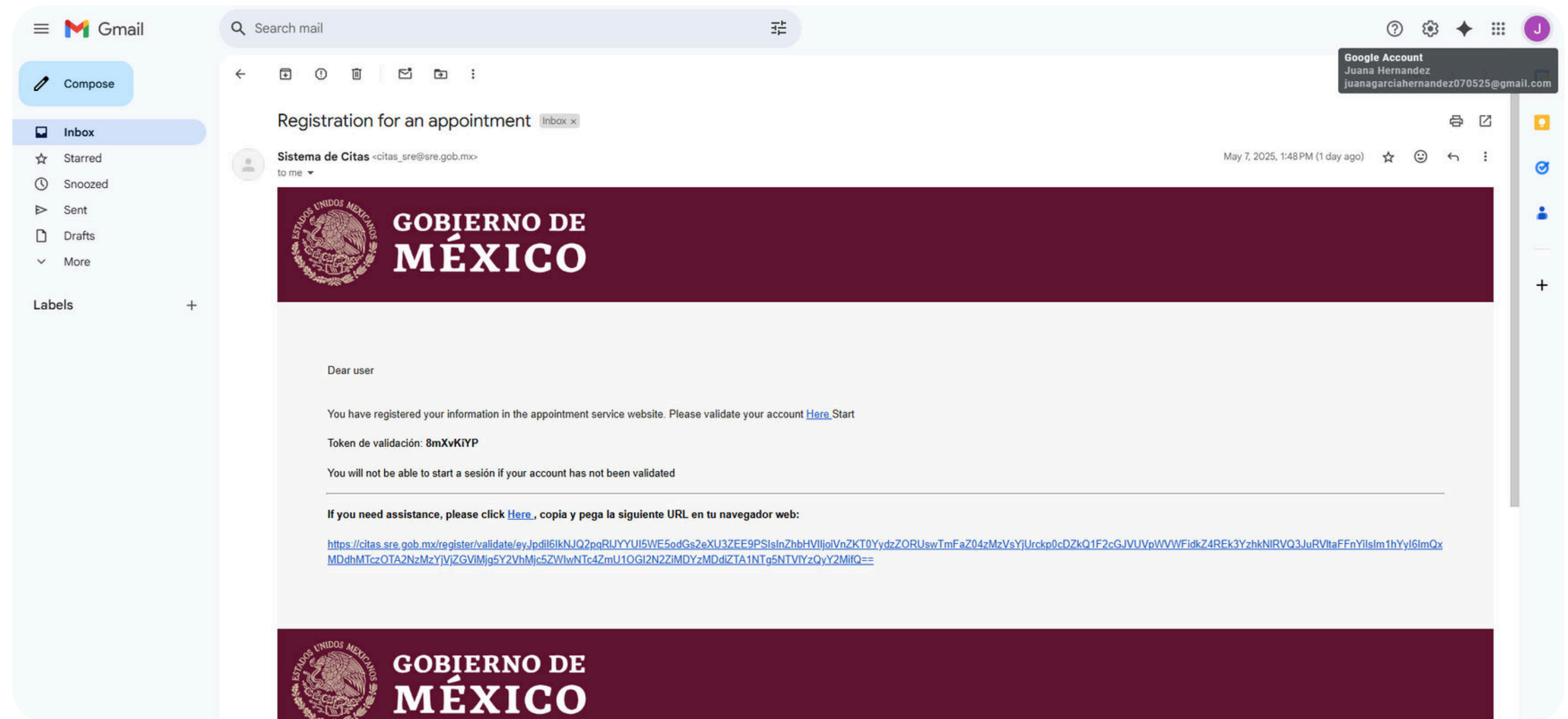
The screenshot shows the 'Create an account' form on the website of the Mexican Embassy in the Philippines. The form is titled 'Create an account' with a help icon. It contains several fields for user registration:

- *Services:** A dropdown menu with 'Oficinas Consulares' selected.
- *Country:** A dropdown menu with 'Filipinas' selected.
- *State:** A dropdown menu with 'Manila' selected.
- *Default office:** A dropdown menu with 'MANILA' selected.
- *Country of birth:** A dropdown menu with 'Filipinas' selected.
- *Nationality:** A dropdown menu with 'Filipina' selected.
- *Name:** A text input field with 'JUANA' entered.
- *Father's last name:** A text input field with 'HERNANDEZ' entered.
- Mother's last name:** A text input field with 'GARCIA' entered.
- *Primary telephone number:** A field with a country code dropdown (set to '+63') and a telephone number input (0999 999 9999).
- Alternate telephone number:** A field with a country code dropdown (set to '+52') and a telephone number input.
- *Email address:** A text input field with 'juanagarciahernandez070525@gmail.com' entered.
- *Set up a password:** A password input field.
- *Confirm password:** A password input field.

Below the password fields, there is a 'Show Password' checkbox. At the bottom right, there are 'Cancel' and 'Register' buttons. A hand cursor is pointing at the 'Register' button, which is highlighted with a red box. A note at the bottom left of the form states '* Required fields'.



STEP 8:
Verify your email.
Follow the steps written on the email.





MÉXICO

EMBAJADA EN FILIPINAS

STEP 9:

Input your registered email
and password.

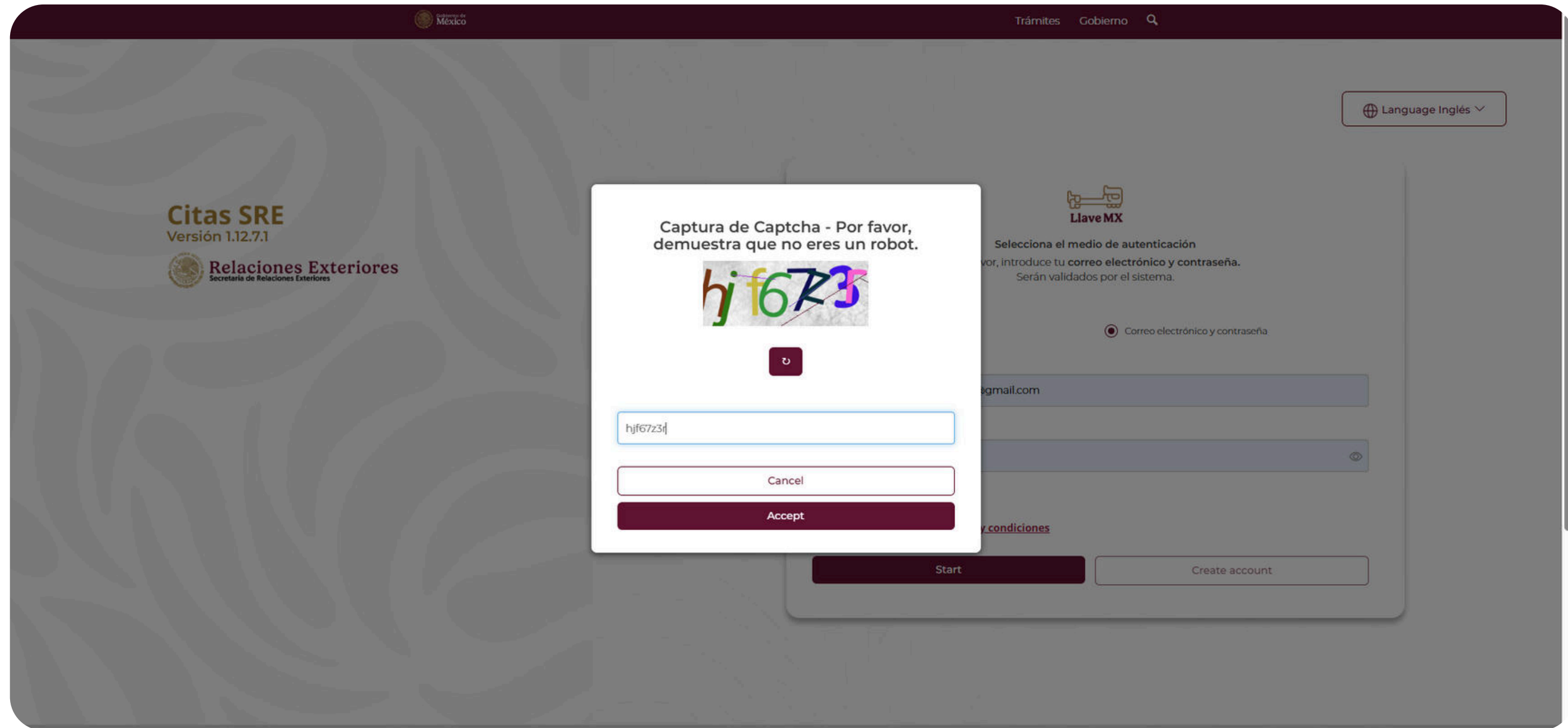
STEP 10:

Tick the box.

STEP 11:

Click “Start”

STEP 12:
Input Captcha code.



The screenshot shows the login interface of the 'Citas SRE' system. A modal window for captcha verification is centered on the screen. The modal contains the text 'Captura de Captcha - Por favor, demuestra que no eres un robot.' and a captcha image with the code 'hj67z3d'. Below the image is a text input field containing the code, and two buttons: 'Cancel' and 'Accept'. The background page is dimmed and shows the 'Llave MX' login section with fields for email and password, and a 'Start' button.

Citas SRE
Versión 1.12.7.1

 **Relaciones Exteriores**
Secretaría de Relaciones Exteriores

Llave MX

Selecciona el medio de autenticación
Por favor, introduce tu correo electrónico y contraseña.
Serán validados por el sistema.

☒ Correo electrónico y contraseña

[Términos y condiciones](#)

Captura de Captcha - Por favor, demuestra que no eres un robot.



STEP 13:
Click “Schedule”

Gobierno de México

Trámites Gobierno



 Appointments V1.12.7.1 [Check appointments](#)

JUANA HERNANDEZ GARCIA




Idioma:
Inglés
▼

Appointments from JUANA:

Schedule

Current appointments

To start scheduling an appointment, click “Schedule”.

Date	Time	Folio	Applicant	Office	Service	Status	Actions
------	------	-------	-----------	--------	---------	--------	---------

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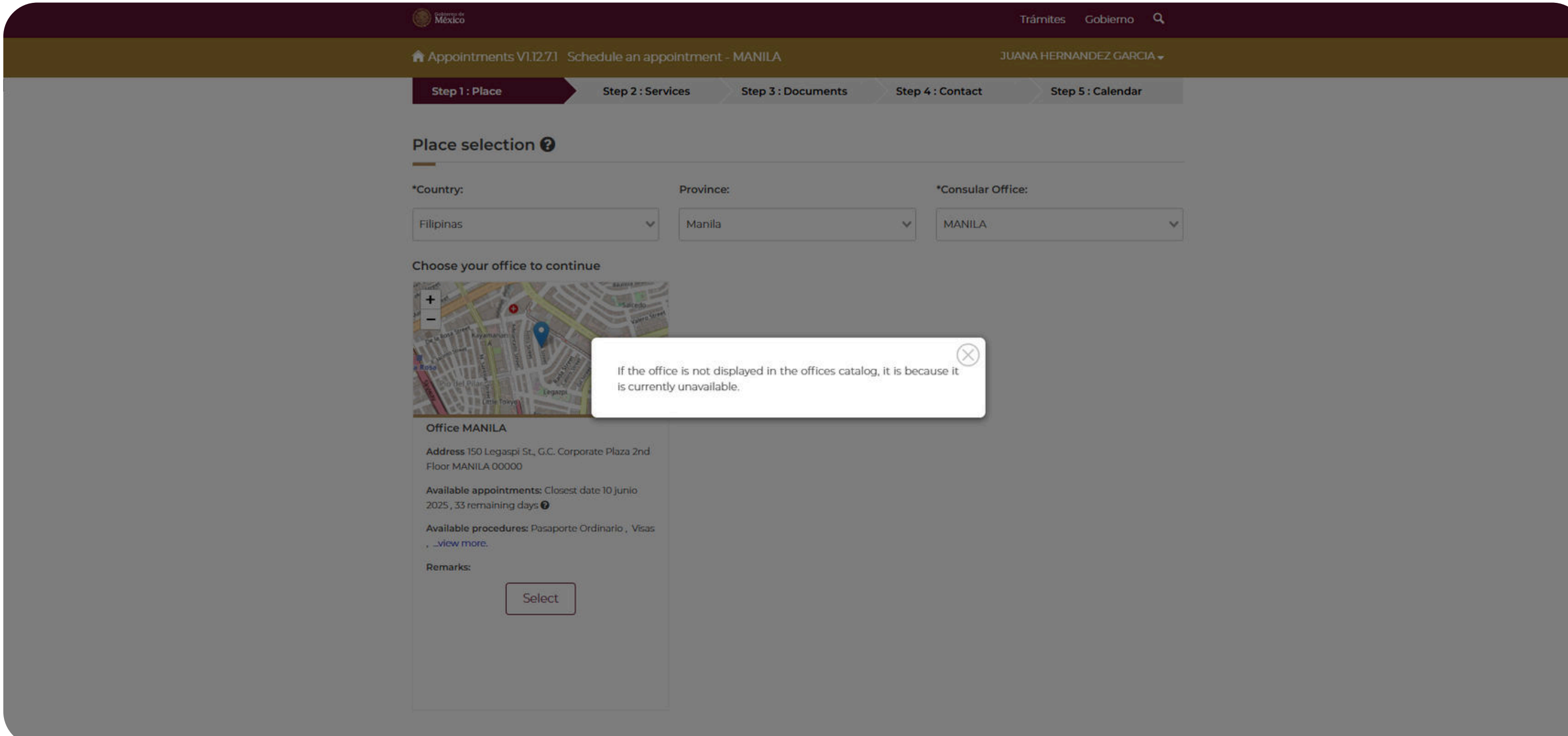
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Declaración de accesibilidad
Términos y Condiciones
Política de seguridad

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Please take note that if the message “no office found” appears, it means that there are no appointments available for the current month, and you should monitor the website for new appointments. **We do not receive appointments through the phone or email.**



Trámites Gobierno

Appointments V1.12.71 Schedule an appointment - MANILA JUANA HERNANDEZ GARCIA

Step 1: Place Step 2: Services Step 3: Documents Step 4: Contact Step 5: Calendar

Place selection ?

*Country: Filipinas Province: Manila *Consular Office: MANILA

Choose your office to continue

Office MANILA

Address 150 Legaspi St., G.C. Corporate Plaza 2nd Floor MANILA 00000

Available appointments: Closest date 10 Junio 2025, 33 remaining days

Available procedures: Pasaporte Ordinario, Visas, ...view more.

Remarks:

Select

If the office is not displayed in the offices catalog, it is because it is currently unavailable.

STEP 14:
Select “**MANILA**” for the
consular office then
click “**Select**” for Office
MANILA

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Appointments V1.12.7.1 Schedule an appointment - MANILA JUANA HERNANDEZ GARCIA

Step 1 : Place Step 2 : Services Step 3 : Documents Step 4 : Contact Step 5 : Calendar

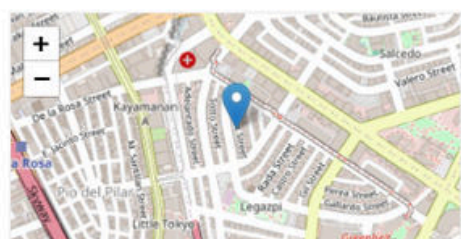
Place selection ?

*Country:
Filipinas

Province:
Manila

*Consular Office:
MANILA

Choose your office to continue



Office MANILA

Address 150 Legaspi St., G.C. Corporate Plaza 2nd Floor MANILA 00000

Available appointments: Closest date 10 junio 2025 , 33 remaining days

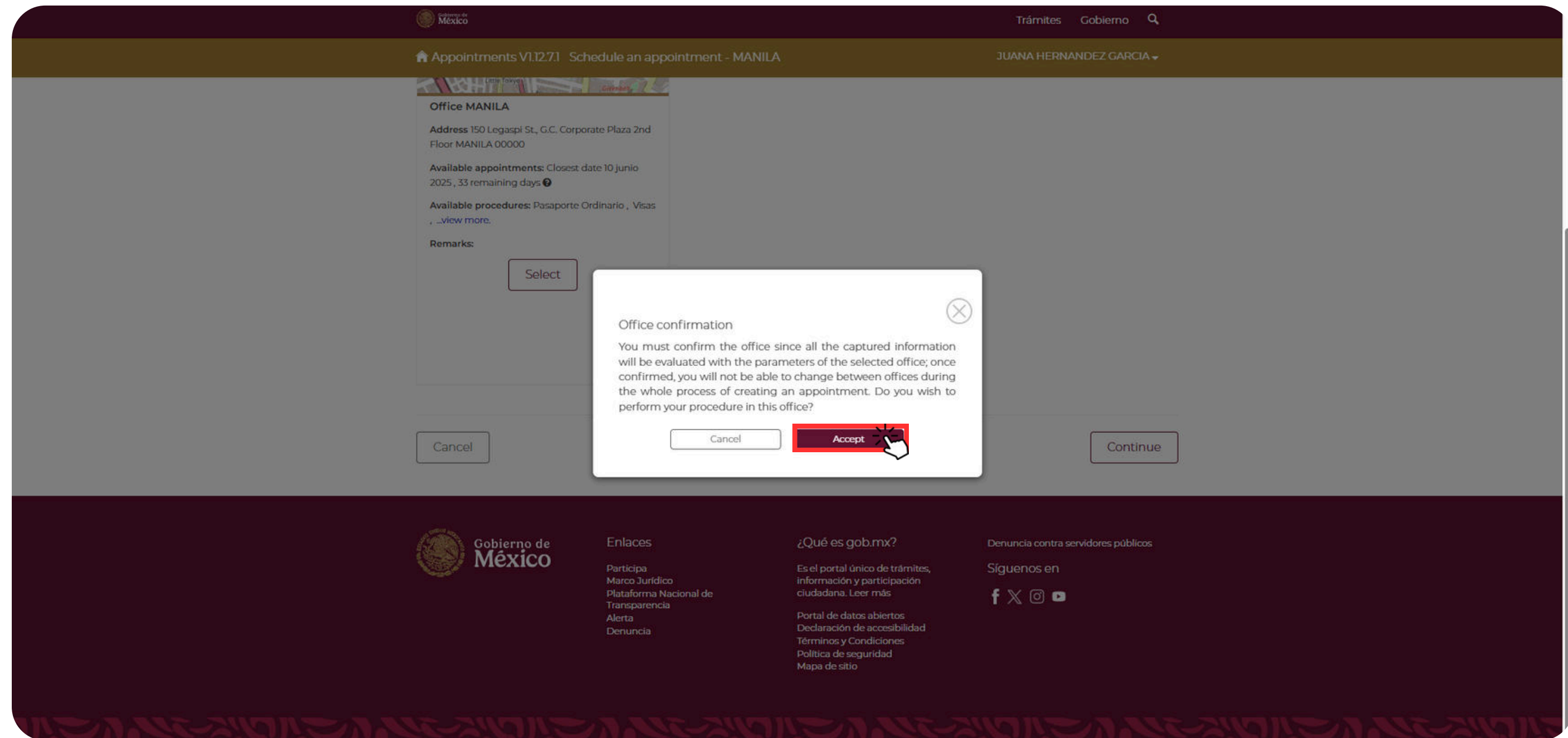
Available procedures: Pasaporte Ordinario , Visas , [view more](#)

Remarks:

Select

STEP 15:

Make sure that “Office MANILA” was selected then click “Accept”.



The screenshot shows a web application for scheduling appointments at the Mexican Embassy in Manila. The interface is in Spanish. At the top, there's a header with the Mexican coat of arms, the text "Gobierno de México", and navigation links for "Trámites" and "Gobierno". Below this, a breadcrumb trail shows "Appointments V1.12.7.1" and "Schedule an appointment - MANILA". The user's name, "JUANA HERNANDEZ GARCIA", is displayed in the top right.

The main content area is divided into two columns. The left column displays information for the "Office MANILA":

- Address:** 150 Legaspi St., G.C. Corporate Plaza 2nd Floor MANILA 00000
- Available appointments:** Closest date 10 junio 2025, 33 remaining days
- Available procedures:** Pasaporte Ordinario, Visas, and a link to "view more".
- Remarks:** A "Select" button is present.

The right column is mostly empty, with a "Continue" button at the bottom.

A modal dialog box titled "Office confirmation" is centered on the screen. It contains the following text:

Office confirmation
You must confirm the office since all the captured information will be evaluated with the parameters of the selected office; once confirmed, you will not be able to change between offices during the whole process of creating an appointment. Do you wish to perform your procedure in this office?

At the bottom of the modal, there are two buttons: "Cancel" and "Accept". A red box highlights the "Accept" button, and a hand cursor icon is shown clicking it.

The footer of the page contains the "Gobierno de México" logo, a list of links (Enlaces) including "Participa", "Marco Jurídico", "Plataforma Nacional de Transparencia", "Alerta", and "Denuncia"; a section titled "¿Qué es gob.mx?" explaining the portal's purpose; and social media links under "Síguenos en".

STEP 16:
If you are a **Mexican or foreigner with CURP**, input your CURP number.

If you are a **foreigner with no CURP**, click “Add manually”.

for Mexicans or foreigners with CURP



Gobierno de México

Trámites Gobierno

Appointments V1.12.7.1 Schedule an appointment - MANILA JUANA HERNANDEZ GARCIA

Office MANILA

Address 150 Legaspi St., G.C. Corporate Plaza 2nd Floor MANILA 00000

Available appointments: Closest date 10 junio 2025, 33 remaining days

Available procedures: Pasaporte Ordinario, Visas, [view more](#)

Remarks:

Selected

Applicant's information

Enter your unique population registry key (CURP)

unique population registry key (CURP) Search

¿You don't have a CURP or you are not mexican? **Add manually**

for foreigners with no CURP

Cancel Continue

STEP 17:

Fill up the personal data of the applicant according to his/her valid passport.

For reference of filipino citizens:

First name = Given name

Last name = Surname

Second surname = Middle name

STEP 18:

Click “Verify”

STEP 19:

Click “Continue”

TrámitesGobierno

Appointments V1.12.7.1Schedule an appointment - MANILAJUANA HERNANDEZ GARCIA

Applicant N° 1:

Personal dates

*First Name:

JUANA

*Last Name:

HERNANDEZ

second surname:

GARCIA

*Date of birth:

2025-05-07

*Gender:

Femenino

*Nationality:

Filipina

*Marital Status:

Soltero(a)

Place of birth

*Country:

Filipinas

*Province:

Manila

City:

MANILA

Verify

Has the applicant already obtained a passport and/or consular registration previously?:

Yes

No

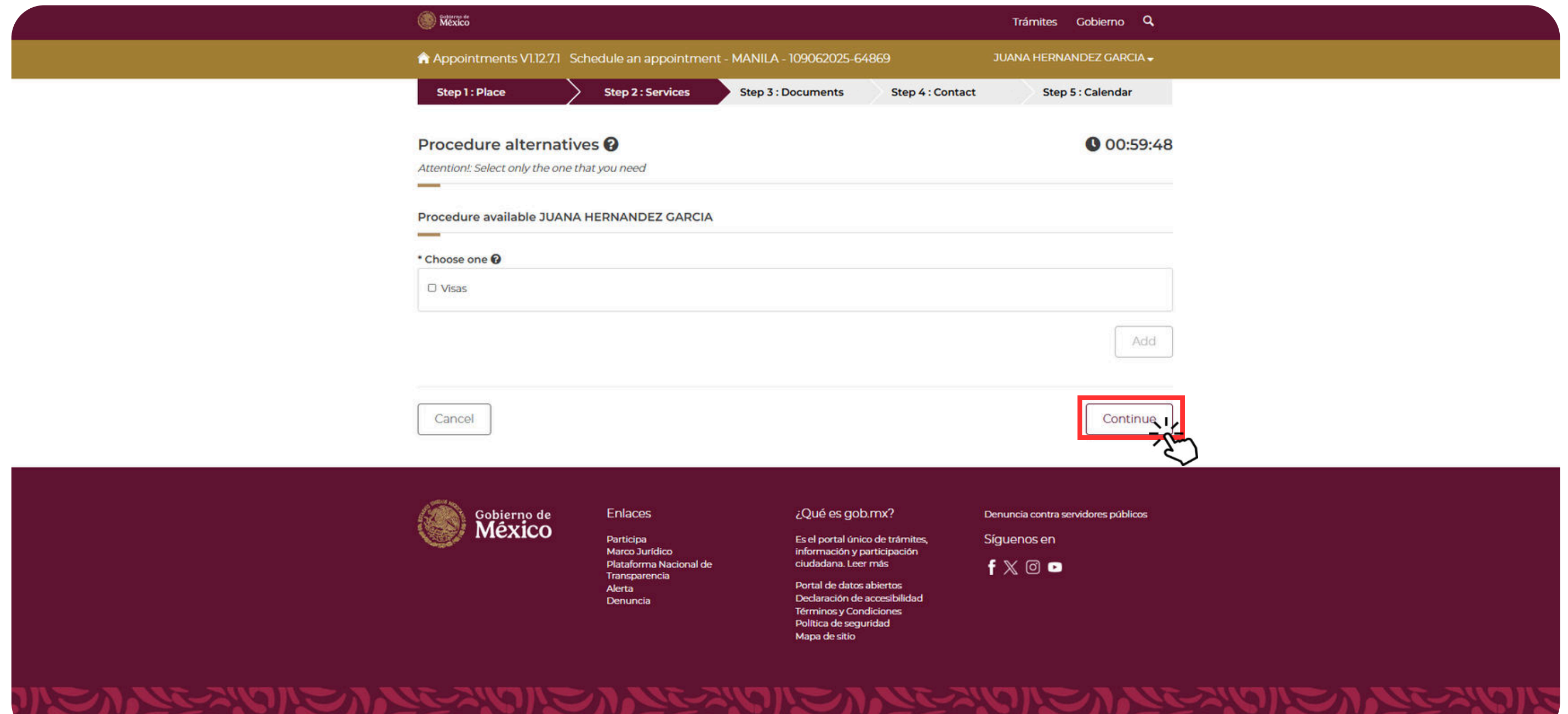
STEP 20:

Choose the **type of service** you wish to process.

*Kindly be informed that the system will only display the current available services, if the service you are looking for is not shown, it means that there are no available slots for that service.

STEP 21:

Upon choosing, click
“Continue”



The screenshot shows the appointment scheduling interface for the Mexican Embassy in Manila. The header includes the Mexican Coat of Arms, the text "Gobierno de México", and navigation links for "Trámites" and "Gobierno". The main header displays the appointment details: "Appointments V1.12.7.1 Schedule an appointment - MANILA - 109062025-64869" and the user's name "JUANA HERNANDEZ GARCIA".

The process flow consists of five steps: Step 1: Place, Step 2: Services (highlighted), Step 3: Documents, Step 4: Contact, and Step 5: Calendar. The "Procedure alternatives" section includes a warning: "Attention!: Select only the one that you need". Below this, it states "Procedure available JUANA HERNANDEZ GARCIA".

The "Choose one" section features a dropdown menu with "Visas" selected. An "Add" button is located to the right of the dropdown. At the bottom of the form, there are "Cancel" and "Continue" buttons. The "Continue" button is highlighted with a red rectangle and a hand cursor icon, indicating the next step in the process.

The footer contains the "Gobierno de México" logo and text, a list of links (Enlaces) including "Participa", "Marco Jurídico", "Plataforma Nacional de Transparencia", "Alerta", and "Denuncia", a section titled "¿Qué es gob.mx?" describing the portal's purpose, and a "Denuncia contra servidores públicos" link. Social media icons for Facebook, X, Instagram, and YouTube are also present.

STEP 22:

Choose the **type of procedure** you wish to process.

For reference:

Sin permiso del INM = without permission to perform paid activities

Con permiso del INM = with permission (**applicant must have NUT** to process this type of visa).

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Trámites Gobierno

Appointments V1.12.7.1 Schedule an appointment - MANILA - 109062025-64869

JUANA HERNANDEZ GARCIA

Step 1 : Place

Step 2 : Services

Step 3 : Documents

Step 4 : Contact

Step 5 : Calendar

Procedure alternatives ?

00:59:36

Attention: Select only the one that you need

Procedure available JUANA HERNANDEZ GARCIA

Procedure Visas

*Procedure type:

Sin permiso del INM

Sin permiso del INM

Con permiso del INM (Validación vía servicio)

*sub-procedure:

--Select--

Cancel

Continue

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STEP 23:
Choose the **type of sub-procedure** you wish to process.

STEP 24:
Upon choosing, click **“Continue”**

 Gobierno de México

Trámites Gobierno

Appointments V1.12.7.1 Schedule an appointment - MANILA - 109062025-64869

JUANA HERNANDEZ GARCIA

Step 1 : Place

Step 2 : Services

Step 3 : Documents

Step 4 : Contact

Step 5 : Calendar

Procedure alternatives ?

00:59:31

Attention!: Select only the one that you need

Procedure available JUANA HERNANDEZ GARCIA

Procedure Visas

*Procedure type:

Sin permiso del INM

*sub-procedure:

--Select--

Visitante sin permiso para realizar actividades económicas

Visitante sin permiso para realizar actividades económicas

Visitante con permiso para realizar actividades económicas

Residente temporal

Residente temporal estudiante

Residente permanente

Cancel

Continue

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STEP 25:

Fill up the form with the details of the applicant's parents/guardian.

(Please ensure that all sections with an asterisk sign (*) are filled out)

 **Secretaría de México**

Trámites Gobierno

Appointments V1.12.7.1 Schedule an appointment - MANILA - 109062025-64869

JUANA HERNANDEZ GARCIA

*Kinship #1

--Select--

Ingrese su curp

Curp

*First Name

introduce first name

*Last Name

introduce last name

second surname

Introduce second surname

*Date of birth

YYYY-MM-DD

*Gender

--Select--

*País de nacimiento

--Select--

*Nationality

--Select--

*Kinship #2

--Select--

Ingrese su curp

Curp

*First Name

introduce first name

*Last Name

introduce last name

second surname

Introduce second surname

*Date of birth

YYYY-MM-DD

*Gender

--Select--

*País de nacimiento

--Select--

*Nationality

--Select--

Documento Probatorio de Identidad

STEP 26:
Fill up the form with the
applicant's details
(Please ensure that all sections
with an asterisk sign (*) are filled
out)

STEP27:
Click “Continue”.

 Gobierno de México

Trámites Gobierno

Appointments V1.12.71 Schedule an appointment - MANILA - 109062025-64869 JUANA HERNANDEZ GARCIA

Step 1 : Place Step 2 : Services Step 3 : Documents Step 4 : Contact Step 5 : Calendar

Applicant 's address ? 00:52:28

Address of JUANA HERNANDEZ GARCIA

*Country: Filipinas

*Province: Manila

*Direction: MAKATI

In case of emergency contact: ?

*First Name: JUANITA

*Last Name: HERNANDEZ

Second surname: Second surname

Email: juanitahernandez@gmail.com

*Phone:

Codigo +63 Teléfono 9999999999

Movil:

Codigo +52 Teléfono

Is the same address? ? ☒ Yes ☐ No

The same address has been added

Cancel Continue



MÉXICO

EMBAJADA EN FILIPINAS

 Gobierno de México

Trámites Gobierno

 Appointments V1.12.7.1 Schedule an appointment - MANILA - 109062025-64869

JUANA HERNANDEZ GARCIA

● high availability

● poor availability

● limited availability

July 2025

<

>

today

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					4	5
6	7	8	9	10	11	12
13	14	15	Select day	Select day	18	19
20	Select day	Select day	Select day	Select day	25	26
27	Select day	Select day		30	31	1
3	4	5	6	7	8	9

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 Appointments V1.12.7.1

Schedule an appointment - MANILA - 109062025-64869

JUANA HERNANDEZ GARCIA

● high availability

● poor availability

● limited availability

July 2025

<

>

today

martes, 29 de julio

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

10:30am

STEP 29:
After choosing your
preferred time, click
“Book”.

 Gobierno de México

Trámites Gobierno

Appointments V1.12.71 Schedule an appointment - MANILA - 109062025-64869 JUANA HERNANDEZ GARCIA

● high availability ● poor availability ● limited availability

July 2025

< > today

martes, 29 de julio

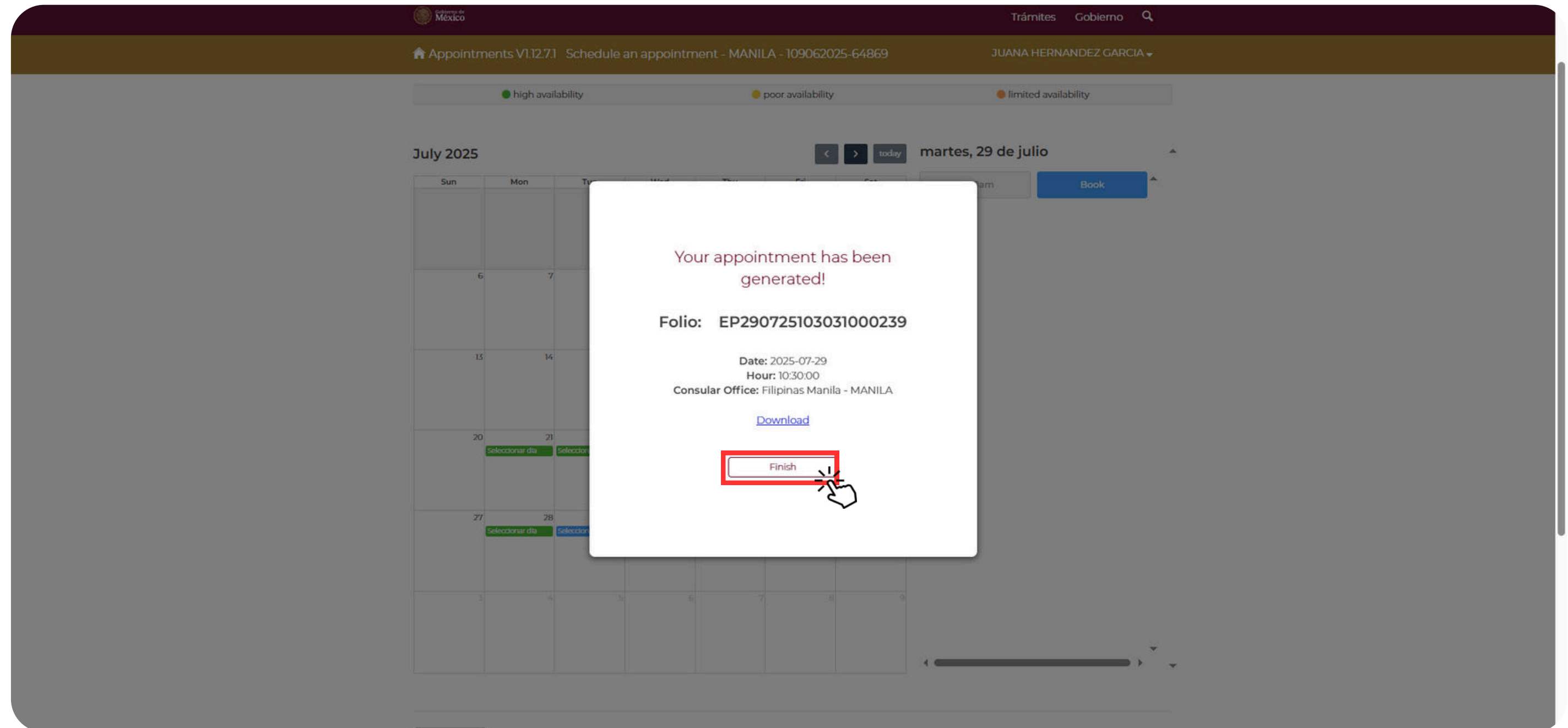
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					4	5
6	7	8	9	10	11	12
13	14	15	16 Seleccionar día	17 Seleccionar día	18	19
20	21 Seleccionar día	22 Seleccionar día	23 Seleccionar día	24 Seleccionar día	25	26
27	28 Seleccionar día	29 Seleccionado	30	31	1	2
3	4	5	6	7	8	9

10:30am

Book

A window will pop up
stating that **your**
appointment has been
generated.

STEP 30:
Click “**Finish**”.



You will be redierected to a page that shows your appointment(s).

STEP 31:
Click on “descargar” or “download” to view your appointment confirmation.



Trámites Gobierno

Appointments V1.12.7.1

Check appointments

JUANA HERNANDEZ GARCIA



Idioma:

Inglés

▼

Appointments from JUANA:

Schedule

Current appointments

Date	Time	Folio	Applicant	Office	Service	Status	Actions
2025-07-29	10:30:00	EP290725103031000239	JUANA HERNANDEZ GARCIA	MANILA	Visas Sin permiso del INM Visitante sin permiso para realizar actividades remuneradas	Programada	

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MÉXICO

EMBAJADA EN FILIPINAS

This is your appointment confirmation.

Kindly print this document and bring it on the day of your appointment.

gob.mx

Secretaría de Relaciones Exteriores

Confirmación de cita

Dirección General de Servicios Consulares

Estimado(a): JUANA HERNANDEZ GARCIA

En atención a tu solicitud vía Internet para la cita en Secretaría de Relaciones Exteriores te comunicamos que de acuerdo a tu elección, la misma ha quedado registrada con los siguientes datos en

First Name	JUANA HERNANDEZ GARCIA
Folio de la cita:	EP290725103031000239
Fecha:	29 de Julio de 2025
Hora	10:30:00
Ubicación	MANILA, Legaspi St., G.C. Corporate Plaza 150,00000
Trámite(s)	Visas

Recomendaciones generales para brindarte una mejor atención:

1. El hecho de programar una cita no garantiza que le sea expedido el documento, ya que deberá presentar en la oficina consular de su elección la totalidad de los requisitos establecidos por la normatividad vigente de acuerdo con el trámite deseado.
2. Deberá presentarse 15 minutos antes de la hora indicada para su cita, no hay tolerancia para el ingreso a las oficinas consulares. Si se presenta después de la hora de su cita, deberá programar nuevamente una cita.
3. Las citas son personales e intransferibles; si no acude la persona registrada, pierde la cita.
4. No se permitirá el ingreso de acompañantes o de personas cuya presencia no sea necesaria para la realización del trámite.
5. Todos los documentos que se entreguen para el trámite solicitado deberán ser legibles y encontrarse en buen estado, sin mutilaciones, tachaduras o enmendaduras, deterioro o alteración que impida la certeza jurídica de su validez.
6. Los requisitos, procedimiento e información del trámite y/o servicio que desea llevar a cabo en las oficinas consulares de México en el exterior podrán encontrarse en la página web de la oficina en donde desea presentarse, el directorio de Embajadas y Consulados lo puede encontrar en la siguiente liga: <https://portales.sre.gob.mx/directorio/>

Folio de la cita:



Folio de la cita (para uso exclusivo de la oficina consular)

Ubicación

