



**EMBASSY OF MEXICO IN THE UNITED STATES – INTERNSHIP PROGRAM**

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The Embassy of Mexico in the United States offers full time **unpaid** internships in the fall, spring and summer for undergraduates, advanced students, and recent graduates who are interested in gaining practical experience in international affairs and U.S.-Mexico relations.

Internships are generally available with different offices. Please **specify** which one you are applying for.

The offices available to receive students are:

- Consular Section of Mexico in Washington, D.C.
- Mexican Cultural Institute

At the Embassy of Mexico, the offices and representations available are:

- Office of Congressional Affairs
- Office of Cooperation for Development
- Office of Economic Affairs
- Office of Hispanic Affairs
- Office of Political Affairs
- Office of Legal Affairs
- Office of Special and Border Affairs
- Office of Press and Public Affairs
- Office of Administration
- Representation of the Ministry of Economy
- Representation of the Ministry of Agriculture and Rural Development (SADER)

Please review full guidelines and application instructions. Complete applications should be received no later than the deadlines listed below.

**ELIGIBILITY**

Must be a college undergraduate, an advanced student or a recent graduate.

Must have a 3.0 GPA or its equivalent.

Professional command of English and Spanish.

**APPLICATION DEADLINES**

<b>DEADLINE</b>	<b>INTERNSHIP</b>
<b>Fall Semester: July 31<sup>st</sup></b>	Fall internship between August-December
<b>Spring semester: November 30<sup>th</sup></b>	Spring internship between January-May
<b>Summer: March 31<sup>st</sup></b>	Summer internship between mid-May-July



**Embajada de México en  
Estados Unidos de América**

**TO APPLY YOU MUST SEND:**

- ❖ Your resume.
- ❖ A 1-page writing sample in **Spanish** and a 1-page writing sample in **English. (Free topic)**
- ❖ Copy of **insurance card** that proves you are covered in the Washington, D.C. area.
- ❖ A cover letter in **Spanish** explaining why you chose a particular office from the list above -give another two choices of offices/representations you would be interested in if the main one is not available-, and what you hope to gain from an internship at the Embassy of Mexico. Clearly state how long your internship should last, your availability and desired schedule in your application. As well, state the documents required by your institution/university for the start and end of the internship.

**All materials should be submitted together to [educationeua@sre.gob.mx](mailto:educationeua@sre.gob.mx). In the subject line please use the following format: Last name\_InternshipApplication**

Late or incomplete applications will not be considered. Due to the number of applications received, those selected for an interview will be contacted. The Embassy of Mexico is an equal opportunity workplace and follows equal opportunity guidelines.