



## Requirements:

1. **Visa Application.** Signature same as in passport. Download here [English](#) [Spanish](#)
2. **Valid passport original and one photocopy of the main page.** 6 months validity rule
3. **One passport size color picture.** Front view, no eyeglasses and white background.
4. **Original and one photocopy of the Alien Registration Card (ARC)**  
Or the document that proves the applicant is a foreign legal resident of South Korea.  
This only applies for non Korean citizens
5. **Visa fee around 70,000KRW (depending on the monthly exchange rate of the USD/KRW)**  
We only accept cash KOREAN WON. To be paid after the visa interview. We do not accept credit/debit cards. (Non-refundable if visa is not approved)

## 6. Original ink signed invitation letter

Original letter received from Mexico from a Mexican organization public or private (we do not accept print PDF document, original is needed). The letter should indicate that the foreign person is going to participate in an unpaid activity in Mexico National territory. The letter should contain the following information:

- I) Full name and nationality of the applicant;
- II) Corporate name of the organization;
- III) Official registration number of the Company;
- IV) Purpose of the organization;
- V) Full address and contact details of the organization or institution;
- VI) Information of the activity performed or the project that involved the applicant. The activity of the applicant person must be related with the purposes of the organization or institution that invites;
- VII) Duration of approximate date of completion of the activity carried out;
- VIII) The manifestation of shared responsibility for the maintenance of the applicant while in Mexico and their return to their country of origin or residence;
- IX) Photocopy of official identification with photograph and signature of the undersigned the letter.

## 7. Original and copy of the documents that accredits the applicant has the experience, ability, skills or knowledge necessary to develop the activity for which it has been invited (original university diploma, certificate of accreditation, etc).

## 8. If the organization is covering the expenses of the applicant while in Mexico:

- a) Original and copy of proof of the Mexican company investments accounts or bank accounts (CERTIFICATE OF DEPOSIT/ MONEY TRUST BALANCE) with a balance of at least **₩192,920,870 KRW** during the previous 13 months of statements (bring the last 13 months of bank statements).



**9. If the organization is not covering the expenses of the applicant while in Mexico, it must present proof of economic solvency with:**

**a) 급여 통장의 거래내역서 (DEPOSITS TRANSACTION SPECIFICATION)**

Original and copy of documents showing that the applicant has a job or pension that yields a monthly income of **₩3,858,417KRW** after taxes during the previous 7 months (bring the last 7 months of your payment stubs paystubs and the bank statements that shows the direct deposit of your salary).

**b) 잔액/신탁 증명서 영문 (CERTIFICATE OF DEPOSIT/ MONEY TRUST BALANCE)**

Original and copy of proof of personal bank accounts with monthly savings balance of at least **₩96,460,435 KRW** during the previous 13 months of statements (bring the last 13 months of bank statements).

\*All bank statements must be original.

\*If you use paperless banking, you must have your statements stamped by your bank. We do not accept simple prints from downloaded bank statements.

\*The Documents must be in English or Spanish.

**After entering Mexico with this kind of visa you have 30 days to go to the nearest "INSTITUTO NACIONAL DE MIGRACIÓN" (INAMI) office to get your resident ID.**

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**Important notes:**

1. To apply for a visa first you will need an appointment at the booking page: <https://citas.sre.gob.mx/>  
Watch the following tutorial on how to make appointment: <https://www.youtube.com/watch?v=vKP7CwbzNLM>
2. The issuance of visa might take up to 10 working days after the interview day, If necessary, you might be asked to support your application with supplementary documentation.
3. In the case of a spouse, parent or child who is economically dependent upon the foreigner holding the Mexican visa, the person may simply prove the family relationship with official documents (original) and prove economic solvency per each relative.
4. If you present a document issued from a country different than Mexico or South Korea, it must come with an apostille or legalization as applicable, and with an official translation to Spanish, this applies also for the bank statement.